



## Interest Groups & Social Clubs

Doing more of what makes us happy is called the key to life by many. Share your passion and take the first step by creating an *Interest Group* or *Social Club*.

Enjoy the opportunity to learn a new skill, make new friends, or share a hobby with your neighbors who have similar interests. *Interest Groups & Social Clubs* are Member-managed and self-supporting. Your Lifestyle Team is happy to assist in the promotion of Member-planned activities by sharing them in upcoming Member communications.

Below are a few suggestions to help you get inspired!

- **Card Clubs**
- **Stitching Group**
- **Tennis or Pickleball Group**
- **Book Club**
- **Photography Club**
- **Hiking Club**

All *Interest Groups and Social Clubs* must be open to any Member of the community who is interested in joining.



## Interested in establishing your own group or club?

*Please review the established guidelines on the following pages. Once you have reviewed, please fill out the application on the last page and submit it to your Lifestyle Manager.*

### Purpose

- *Interest Groups and Social Clubs* are recreational in nature and do not serve as a chartered committee recognized by the board.
- The purpose of *Interest Groups and Social Clubs* are to bring together Individuals with a common interest or talent in an organized manner that will enhance the leisure opportunities available within the community.

### Interest Group & Social Club Qualifications

- Individuals wishing to start an *Interest Group or Social Club* must complete an application that will be presented and approved by the Board prior to the official establishment of the group/club.
- They must be open to ALL Residents.
- There cannot be a “cap” on the number of Residents permitted to join.
- They must support the mission of the facility.
- They should be recreational in nature.
  
- They must adhere to the facility rules and regulations, hours of operations, and policies.
- They must have a designated leader and contact information must be available to Members who are interested in joining.
- They must provide the Lifestyle Manager with a detailed description of their purpose for use in community marketing materials and publications.



## Leader Requirements

- Leaders must communicate in a timely manner all details pertaining to any updates, activities, programming, and required room reservations with the Lifestyle Manager.
- Leaders must provide a phone number and e-mail address that can be published in Member communication.
- Leaders are permitted to provide food and beverage for the *Interest Group or Social Club*. **Please note - it is not the responsibility of the Lifestyle Team to provide food and beverage services for these gatherings.**



## Interest Group & Social Club Meetings

- Leaders must reserve space with the Lifestyle Manager **at least 2 weeks in advance** of the meeting if they plan to use any of the Resort Amenity facilities.
- Resort Amenity Facilities may be used as space permits.
- Room rental fees will be waived for regular *Interest Group and Social Club* meetings.
- Groups/clubs may not exclude any Residents from reserved space.



## Dues, Financial Management and Liability

- To encourage participation by all Residents, it is recommended that dues and joining fees are not charged. The Board may approve any proposed dues for any *Interest Group or Social Club*, if requested.
- *Interest Groups and Social Clubs* must be non-profit.
- Fees can be charged for events and activities that offset the cost of supplies, equipment, and contractors.
- *Interest Groups and Social Clubs* are responsible for their own financial management.
- Fundraising events can be organized on a voluntary basis to support the activities of the *Interest Group or Social Club*.
- The facility, staff and Board assume no responsibility for the fiscal management of the recognized *Interest Groups and Social Clubs*.
- The facility, staff and Board assume no responsibility for accidents, injuries, or incidents resulting from participation in the *Interest Group or Social Club*.
- Members/Residents must ensure that a signed waiver is on file. If need an accident reporting form can be found on the community website or requested by staff.



## Interest Groups & Social Clubs

# Member/Resident Application

*For your convenience, the form below is interactive and may be filled out digitally.*

Interest Group or Social Club Name: \_\_\_\_\_

Description: \_\_\_\_\_

Proposed Meeting Dates: \_\_\_\_\_

Proposed Meeting Times: \_\_\_\_\_

Group/Club Leader Name: \_\_\_\_\_

Leader Address: \_\_\_\_\_

Leader Phone: \_\_\_\_\_

Leader E-mail: \_\_\_\_\_

**Please note - The above contact information will be published in communication to the community.**

My signature below indicates that I have read and understand the Interest Group and Social Club Guidelines and I agree to ensure that all Members in the Interest Group/Club abide by the established rules. I understand that this application must be submitted to and approved by the Board. Once reviewed, a meeting will be established with the club/group leader to discuss the application and/or begin the club/group development process.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Section below is for use by the Lifestyle Team only. Member does not need to fill out.**

Submitted to Board on: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_

Approved with Comments: \_\_\_\_\_

## **25. CLUBS**

**25.1** Clubs are established at Esplanade for the purpose of residents to gather together for like-minded interests. They need to be Association approved, but are NOT sponsored by the Association.

**25.2** Clubs can use Association facilities for the club's intended purpose.

**25.3** Clubs must abide by all federal, state, and local laws. Failure to do so warrants termination of permission to use HOA facilities.

**25.4** Club participation must be open to membership for all residents.

**25.5** HOA sponsored activities take precedence over club activities.

**25.6** Clubs may request storage of club related items but storage space is not guaranteed; storage may be denied; items may be relocated; and storage may be limited.

**25.7** Clubs can reserve times for their specified use of facilities however; resources are limited and therefore clubs may have to share space and reserve times are not guaranteed.

**25.8** Each club should have a club representative(s) responsible for oversight of the club's activities. This representative is responsible for assuring facilities are closed/locked (doors,

kitchen, pantry, closets), heat/air conditioning is turned off, facilities are left in good condition, trash is disposed of, dirty tableware is placed in the kitchen dishwasher, etc.

**25.9** Management personnel have duties and responsibilities that have priority over clubs wants and needs.

**25.10** Clubs may request that the Association purchase supplies from time to time and the Board will decide purchases on a case-by-case basis. Any purchases made by the Association should not be interpreted as club sponsorship by the Association.

**25.11** Any club that is engaged in activities that are addressed in California penal codes (poker, bunco, bingo, etc.) cannot exchange money or items of value on HOA property.

**25.12** Clubs requesting monies must specify in communications that the HOA does not sponsor the club event.

**25.13 Quick reference algorithm (Appendix A).** Please refer to Appendix A for an activity and its requirements for approval, insurance, contracts, and sponsorship. If needed, further clarification can be obtained from the Management Company on-site representative.

## APPENDIX A

	IS INSURANCE NEEDED?	IS A W-9 NEEDED?	IS HOA APPROVAL NEEDED	IS AN HOA CONTRACT NEEDED?	BANKING/RANKING ALLOWED?	DOES HOA SPONSOR?	MONEY EXCHANGE ALLOWED?
<b>CLUB *</b>	NO	NO	YES	NO	NO	NO	NO
<b>NON-GAMBLING GAME ^</b>	NO	NO	NO	NO	NO	NO	NO
<b>EVENT COMMITTEE ACTIVITY</b>	POSSIBLY #	POSSIBLY #	NO	POSSIBLY #	NO	YES	HOA FEE
<b>-POKER -BINGO -BUNCO</b>	NO	NO	YES	NO	NO	NO	NO
<b>SPORTS TOURNAMENT</b>	NO	NO	YES	NO	NO	NO	NO
<b>-PERSONAL OR GROUP -TRAINER - INSTRUCTOR</b>	YES	YES	YES	YES	NO	NO	HOA FEE
<b>HOMEOWNER HALL RENTAL</b>	YES	NO	YES	YES	NO	NO	HOA FEE

**LEGEND:**

\* - e.g. TRAVEL, BOOK, BIBLE STUDY

^ - e.g. MAHJONG, MEXICAN TRAIN

# - IF CONTRACT NEEDED FOR SERVICE, PER MANAGEMENT